

BY-LAWS OF THE MAPLEWOOD MEN'S GOLF CLUB

Article I - The Board of Directors

The Board of Directors, hereafter referred to as The Board, shall meet at least monthly in regular session and dispose of such business as may properly come before it. All proceedings of The Board shall be governed by Roberts Rules of Order.

Any elected officer is empowered to call The Board into special session whenever the business of such committee is of sufficient importance, in his judgment, as to justify such a session. All members of The Board must be given due notification of such meetings.

The minutes of the meetings of The Board shall be read at the next regular meeting of the Maplewood Men's Golf Club, hereafter referred to as The Club. Any exceptions by a board member, to any such action, shall be cause for review of the action by the members of The Board present.

Two-thirds of The Board shall constitute a quorum. It shall require a majority vote of the elected board members of the committee present to transact business.

Article II – Duties of The Board

President

The President shall preside at all meetings of the club and of The Board. He shall perform all other duties usually devolving upon the Chief Officer of an organization and shall also be empowered to perform all duties of other officers during their absence. He shall remain as an advisor to The Board until such time there is a more recent President in the active membership of The Club.

Vice President

The Vice President, in the absence or disability of the President, shall perform the duties of the latter.

The Vice President, along with the Handicap Chairman, shall keep a complete record of the membership of The Club.

Secretary/Treasurer

As Secretary he shall keep a record of all meetings of The Club and of The Board and shall prepare the same for permanent record in a format kept for that purpose, and shall at each regular meeting read the minutes of the previous meeting and such meetings of The Board as may be held, and make such corrections as may be allowed.

The Secretary, under the direction of the President, shall cause notice to be given of all meetings.

As Treasurer he shall receive and disburse all club funds as authorized by The Board within its power or by the club. He shall keep a record of all receipts of money and when disbursements are made. He shall enter or record in a format kept for that purpose the amount of such

expenditures and the purpose for which used, and shall file and preserve a voucher for the same. He shall prepare all checks or vouchers and sign same.

As Treasurer he shall render to The Board at the end of each month a record of all receipts and expenditures made by him during the preceding month, and at all times shall keep his books in readiness for the auditing of his accounts by The Board. He shall make an annual report to The Club of all receipts and expenditures of the preceding year. The Financial records shall be available for information of members upon request.

Tournament Chairman

The Tournament Chairman shall establish and supervise all tournaments and competitions held for the pleasure and interest of the members of this Club.

He shall set up the Tournament Committee, as needed, for the proper operation and completion of the tournaments and competitions.

The Tournament chairman will have the final say on all decisions and disputes of the competitions and tournaments.

Handicap Chairman

The handicap chairman shall be responsible for maintaining the GHIN handicap system for each *member of The Club*.

The handicap chairman shall maintain and prominently display the current handicap for each member of the club. The handicaps shall be updated at periodic intervals, as to coincide with the GHIN handicap system.

The handicap chairman shall maintain a handicap record for each member and shall make these records available for inspection upon request by any member in good standing.

The Handicap Chairman, along with the Vice President, shall keep a complete record of the membership of The Club.

Rules Chairman

The rules chairman shall assist in creating a fair playing field for all members. He shall work with The Board and the Head Golf Professional in establishing local rules that help make play fair and clear for all.

He shall also work with the Tournament Chairman in setting up the rules for each tournament and competition.

Trustees

The Trustees shall be responsible for periodically assisting in auditing the financial records of The Club and perform those surveillance tasks deemed appropriate to detect deficiencies of the club operations.

They shall assist with the operations of The Board as necessary.

Article III- Membership Privileges

A member in good standing shall be eligible to participate in all functions of The Club, along with all tournaments and competition for which he meets the handicap requirements and special eligibility requirements established by the tournament chairman.

A member who has a grievance against a rule or decision made by a Club officer shall submit his grievance, in writing, to The Board. The Board shall investigate the grievance, determine its validity, and initiate corrective action as required. The ruling of The Board shall be considered final.

Article IV– Meetings

Meetings of The Club shall be held at the Maplewood Golf Club Facility unless in the case of emergency or convenience, The Board designates some other place of meeting.

A regular meeting of the club shall be held on the first Wednesday of every month. The meeting shall be called to order at 6:00 p.m. A regular meeting of The Club may be dispensed with or rescheduled only by special action of The Board at a regularly scheduled meeting.

Special meetings of The Club may be called at any time by the President, The Board, or upon written notice of any ten members of The Club. Notice of a special meeting shall be provided to the membership at least one week prior to holding such meeting.

A quorum shall exist at any regular meeting or special meeting of The Club before any business may be transacted. A quorum shall exist when two-thirds of the elected board members are present.

The following shall be the order of business at meetings of The Club:

- a. Reading of the minutes from the previous meeting.
- b. Committee reports.
- c. Unfinished Business.
- d. New Business and correspondence.
- e. The good of The Club or association. The membership shall be permitted to make suggestions of any kind, character or description.

The rules procedure at any meeting of The Club shall be those set forth in Roberts Rules of Order, except as they may conflict with the provisions of any article of the Constitution or By-Laws of the club in which case said articles to the Constitution or By-Laws shall govern.

Article V- Membership Expulsion

A member may be expelled from The Club upon proper showing of cause. Proceedings for membership expulsion shall not begin until written notification of the grounds for the membership cancellations is provided to the affected member and filed with The Board.

The expulsion notification will be acted upon at the next regular meeting of The Club subsequent to filing of the expulsion notice.

A vote of two-thirds of The Board present at the regular meeting shall be required to expel the member. Voting shall be by secret ballot.

Article VI - Membership Dues and Fees

Annual dues for membership in The Club shall be set forth by The Board yearly.

Annual dues shall be payable starting February 1st of each year. Dues not paid by the 15th of February shall result in forfeiture of all membership rights and privileges.

Dues must be received to qualify to participate in any MWMC competition or tournament.

Annual dues for any individual under the age of 18, here after referred to as a Junior Member, shall be set forth by The Board.

After September 1st of the club fiscal year, the dues for new members shall be one-half the annual dues.

The Board shall not be required to pay annual dues during their term in office, but must pay the yearly fee for the automated handicapping system.

Article VII - Elections

Nominations of board positions shall be opened at the regular meeting in September and closed at the regular meeting in October of each Election Year.

Ballots shall be available for each active member October thru December and shall be counted by an appointed ballot committee.

The Elected Officers shall be installed during the board meeting following the final counting of ballots.

Article VIII - Expenditures

No expenditures, for one purpose, of more than seventy-five percent (75%) of the total current amount in the club treasury shall be voted in at any meeting of the club unless the motion for the expenditure shall have been held over for at least one regular meeting.

Article IX - Men's Club Board of Directors Compensation

A compensation pool for the Board of Directors shall be created. This pool will be allocated each year and based upon the previous year's membership. The amount to be put into this pool shall be up to \$5.00 per member. The pool allocation shall be determined by the President and voted on by the elected members of the Board of Directors for that year.

Article X - Adoption of By-Laws

These Articles are hereby adopted as the By-Laws of the Maplewood Men's Golf Club.

Brian Espe _____ January 1st, 1989

Brian Espe Brian Espe April 3rd, 2019 Amended
President Date of Membership Acceptance