



MAPLEWOOD MEN'S CLUB **TOURNAMENT PRE-PAY RULES**

1. Greens Fees and Tournament Entry Fees are to be paid by the designated Pre-Pay cutoff date for each tournament. *
** The Pre-Pay cutoff date is Wednesday, end of the Pro Shop business day, before the tournament unless otherwise noted for specific events (Match Play, Calcutta, etc).*
2. You may pay in person (cash, check or credit card) or by phone (credit card only). The Pro Shop will check off your name on the sign-up sheet and write it on the tournament envelope and the payment receipt. The receipt will be placed in the envelope for verification purposes. You may ask for the copy of the receipt.
3. Players that have signed up for an event and fail to pre-pay before the posted cutoff date will be assessed a \$20 late fee. The Pro-Shop may attempt to contact players in team events that have not pre-paid to confirm they are still planning to participate in the event.
4. **No entries will be allowed after the designated entry cut-off for each event.** (Exception: At the discretion of the Tournament Director, late entries may be accepted to complete teams or flights. For individual events, players may enter after the posed cutoff date based on space availability, but will only be eligible to participate in any side games offered for that event.)
5. Please cancel/remove your name from the signup sheet as soon as you know you will not play in the event. Fields may be limited for certain tournaments and you will be taking a spot from a player that is able to play. Signing up, not paying and not showing up will not be tolerated. In the future you may be required to pre-pay at the time of sign-up. If you are late for your tee time you will be disqualified for the event and will not be eligible for a refund of green fee or tournament entry fee

REFUND POLICY

1. A full refund will be offered up to the Pre-Pay cutoff date (Maplewood gift card).
2. Any cancellations after the Pre-Pay cutoff date will not be refunded. An appeal may be presented to the Board either in person or in writing. All appeals will be reviewed at the next Men's Club Meeting.

If you have any questions please don't hesitate to ask any Board member or the Pro Shop staff.